How to Create a User Account and Post Jobs on Handshake!

If you already have a Handshake account → https://app.joinhandshake.com/login

If you do not have an account, visit https://app.joinhandshake.com/register

1. Select the Employer account type from the options presented

2. Fill out your email address and create your password then click Sign Up

3. From this page, enter in the following information
   (note: none of this information will be public to students unless you determine to make your profile public)
   - First Name
   - Last Name
   - Phone Number
   - Job Title
     - This is your personal job title, and not the job that you are recruiting for
   - Types of student's you're interested in recruiting on Handshake
     - There is not a way to add to this list
     - The selections you make here do not hinder your ability to recruit students in any way; it's simply used for data purposes.
   - Alma Mater & Graduation Year
     - Do not select which schools you're interested in recruiting from here.
4. Once completed, click on Next: Employer Guidelines

5. When you click Confirm Email in your confirmation email, you will be brought back to Handshake.

6. Next: Connect to Schools.

Mount Saint Mary's University - Los Angeles
Thank You for Signing up for Handshake!
Your Current Status:
Pending approval at Handshake
Pending connections with 1 school

Your approval request has been sent to the Account Administrator(s) at Handshake: S. Jones, S. Sood, Z. Fluger, C. Hart, J. Pomales, H. Dudek, B. Gergen, and J. Wyzgoski. As soon as you’re approved, we will notify you via email.

While You Wait
Get started by learning more about Handshake

For more information or issues creating account:
https://support.joinhandshake.com/hc/en-us/articles/219133047-How-do-I-create-a-user-account-